

**CONSTITUTION  
OF  
THE MATHEMATICAL ASSOCIATION OF SOUTH  
AUSTRALIA INCORPORATED**

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**3rd December 2019**

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**The Mathematical Association of South Australia Inc**

**PO Box 94 Stepney SA 5069**

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**1. TITLE**

The Association shall be called “The Mathematical Association of South Australia Incorporated”, herein after referred to as “the Association”. The Association shall be a Branch of the federation of affiliated associations known as “The Australian Association of Mathematics Teachers Incorporated”.

**2. OBJECTS**

The objects of the Association shall be to arouse interest in mathematics, to effect improvements in the teaching of mathematics and its implications, to provide means of intercommunication between mathematical students and teachers for this purpose and to take such measures as may be expedient to advance the view of the Association on any question affecting the study and teaching of mathematics and its implications.

**3. MEMBERSHIP**

The Association shall consist of five types of member, viz. Honorary Life Members, Individual Members, Student Members, Institutional Members, Visiting Members. All members except Visiting Members shall be deemed Full Members of the Association.

**4. OFFICE BEARERS AND COMMITTEE**

4.1 The Association shall before December 15th of each odd-numbered year, elect, at its Annual General Meeting, a member to hold the office of President Elect until the next Annual General Meeting. This elected member shall then serve two years as President and one year as Immediate Past President.

4.2 The officers of the Association shall be the President, President Elect, Immediate Past President, Vice-President, Honorary Secretary, Honorary Treasurer and such other officers as each Annual General Meeting shall decide.

4.3 The business of the Association shall be conducted by a Committee consisting of the President, President Elect or Immediate Past President, Vice-President, Honorary Secretary, Honorary Treasurer, such other of the officers as each Annual General Meeting shall decide, and other members without office. The total number of members of the Committee shall not exceed fifteen. No person other

than a Full Member of the Association shall be a member of the Committee.

- 4.4 No person shall hold the same office for more than ten years in succession. No member, other than the Immediate Past President, shall be a member of the Committee (with or without office) for more than twelve years in succession. The time of service as an officer, or as a member of the Committee without office as the result of appointment by the Committee under clause 4.5, shall not be counted in reckoning these periods.
- 4.5 The Committee shall have the power to co-opt additional Committee members.

## **5. ELECTION OF OFFICE BEARERS AND COMMITTEE**

- 5.1 The officers of the Association and members of the Committee without office, other than the Immediate Past President, shall be elected each year at the Annual General Meeting to serve from the conclusion of that meeting to the conclusion of the next Annual General Meeting.
- 5.2 Each nomination for office or membership of the Committee shall be in writing and signed by at least two Full Members of the Association and by the member so nominated, and shall be sent to the Honorary Secretary of the Association not later than the day prior to the Annual General Meeting.
- 5.3 If more than the required number of persons be nominated, voting papers shall be distributed, and every Full Member present at the Annual General Meeting may vote for not more than the required number of candidates. Votes shall be counted by scrutineers, and the number of votes for each candidate reported to the chair-person, who shall declare those candidates with the greatest number of votes elected.
- 5.4 In the absence of a nomination for any position, the Committee shall have the power to nominate any Full Member for the position.
- 5.5 In the event of the President or President Elect being unable to complete their term of office, the Committee shall call for nominations to fill that position for the remainder of the term and an election shall be held (if necessary) at a Special General Meeting.

## **6. HONORARY SECRETARY**

- 6.1 The Honorary Secretary shall, subject to this constitution and to any directions of the Committee, exercise executive supervision of the affairs of the Association. The Honorary Secretary shall arrange meetings of the Association and of

the Committee and shall see that minutes of all meetings of the Association and of the Committee are faithfully kept and entered in minute books provided for the purpose.

- 6.2 A register of names of past and present members of the association shall be kept by the Honorary Secretary and recorded in a book provided for that purpose.

## **7. HONORARY TREASURER**

- 7.1 The Honorary Treasurer shall, subject to this constitution and any directions of the Committee, exercise executive supervision of the finances of the Association, including the collection of subscriptions and keeping of proper accounts. The Honorary Treasurer shall present to the Committee an audited statement of receipts and expenditure for the completed financial year. This statement shall be included in the Annual Report which the Committee shall present to the Annual General Meeting.
- 7.2 All subscriptions and donations to general funds of the Association shall be lodged in a bank account or Credit Union in the name of the Association. All accounts shall be paid by cheque, signed or authorised by the Honorary Treasurer and counter-signed or counter-authorised by one of two other Individual Members of the Association appointed by the Committee for that purpose.

## **8. ORDINARY MEMBERS**

- 8.1 Any person may become an Individual Member of the Association on the payment of the annual subscription and endorsement by the Committee.
- 8.2 All Individual Members shall pay an annual subscription, except that husband and wife who are both Individual Members of the Association may pay a single annual subscription.
- 8.3 Membership shall be for the calendar year. The annual subscription becomes payable in advance on January 1st for that year.
- 8.4 An Individual Member may resign by giving written notice to the Honorary Secretary. An Individual Member shall be deemed to have resigned if their subscription is more than six months in arrears. The Committee shall have the power to exempt any Individual Member, who is absent from South Australia, from payment of their annual subscription during the period of such absence.

## **9. STUDENT MEMBERS**

- 9.1 Any full-time student who is enrolled at a secondary or tertiary institution shall be eligible for election as a Student Member of the Association.
- 9.2 The rules governing Individual Members, the payment of annual subscriptions and lapse of membership shall apply mutatis mutandis to Student Members.

## **10. INSTITUTIONAL MEMBERS**

- 10.1 An Institution and/or Corporation may become an Institutional Member of the Association by payment of an annual subscription fee as set at the discretion of the Committee subject to any maximum set by the Members of the Association in a General Meeting, provided that a donation in any year exceeding this subscription shall stand in lieu of the subscription. An Institutional Member may nominate one person as its representative, and such representative shall be admitted to all the privileges of Full Membership without further payment of an individual subscription.
- 10.2 An Institutional Member may resign by giving written notice to the Honorary Secretary. An Institutional member shall be deemed to have resigned if its subscription is more than six months in arrears.

## **11. HONORARY LIFE MEMBERS**

- 11.1 Any person who has distinguished themselves by their service to the Association or to mathematics in South Australia may be elected an Honorary Life Member of the Association.
- 11.2 Honorary Life Members shall be nominated by the Committee and elected at a General Meeting. The election shall be decided by vote of the Full Members present. Such vote shall be decided on the voices unless a show of hands is called for. The Chairperson shall forthwith declare the result of the election and the person nominated shall be deemed to be elected on the Chairperson so declaring.

## **12. VISITING MEMBERS**

- 12.1 Persons who are distinguished in mathematics or who are members of Mathematical Associations or Societies outside South Australia and who are visiting the state for periods not longer than twelve (12) months may become Visiting Members of the Association on endorsement by the Committee.

- 12.2 No subscription shall be required from endorsed Visiting Members.

### **13. PRIVILEGES OF MEMBERSHIP**

- 13.1 Each Full Member shall have the right to serve on the Committee, to become an officer, to attend all General Meetings of the Association, to take part in the business of such meetings and to receive all communications and publications of the Association for every year during which their subscription has been paid. Each Full Member is entitled to receive the journal of the Australian Association of Mathematics Teachers for every year during which their subscription is paid.
- 13.2 Visiting Members may attend meetings and shall receive all communications and publications of the Association.

### **14. MEETINGS**

- 14.1 (1) Committee meetings shall have a quorum of five.
- (2) Questions shall be determined in the Committee by open vote unless a ballot be directed by the Chairperson or demanded by a member.
- 14.2 An Annual General Meeting of the Association shall be held before December 15th in each year at a time and place to be decided by the Committee and shall be convened by notice to members not less than twenty-one (21) days before the Annual General Meeting. At such meetings twenty (20) members shall form a quorum.
- 14.3 At the Annual General Meeting the Committee shall present a report on the proceedings of the Association during the past year. This report will include the audited statement of the financial position of the Association.
- At the Annual General Meeting the Officers and Members of Committee and an Auditor for the ensuing year shall be elected and the annual subscription of Individual Members, Institutional Members and Student Members for the ensuing year shall be determined.
- 14.4 A Special General Meeting may be called by the Committee. The Committee shall be required to call such a meeting at the written request of six (6) Full Members of the Association who shall state therein the object for which they wish the meeting to be called. The special business to be transacted shall be stated in the circular calling the meeting and no resolutions relating to other business shall be put to the meeting. At such a meeting twenty (20) members shall form a quorum.
- 14.5 The Association shall hold meetings of members for the furtherance of the objects of the Association when and as

arranged by the Committee. Such meetings shall be termed General Meetings. The time and place of every General Meeting shall be announced by circular addressed to all members. Notice of the principal business to be transacted at the meeting shall be sent to all members with the circular announcing the meeting. At such a meeting twenty (20) members shall form a quorum.

14.6 The President, when present, shall take the chair at all meetings of the Association or of the Committee. In the absence of the President, the Vice-President, or in their absence the Immediate Past President, shall act with all the powers of the President. In the absence of the President, the vice-President and the Immediate Past President any member may be voted into the Chair.

14.7 Resolutions submitted to a General Meeting shall be determined by open vote unless a ballot be demanded, or be prescribed elsewhere in this constitution. In the case of an equality of votes, the Chairperson shall have a casting vote in addition to their deliberative vote.  
Any motion may be carried by a simple majority of votes with the exception of a motion for altering, annulling or adding to, the clauses of the constitution.

## **15. ACCOUNTS, AUDIT, FINANCIAL YEAR AND POWERS OF AN INCORPORATED ASSOCIATION**

15.1 The Committee shall cause proper accounts of the finances of the Association to be kept.

15.2 The Association shall, at its Annual General Meeting elect an Auditor of its accounts who shall not be a member of the Association.

15.3 The financial year of the Association shall be from November 1st to October 31st of the following year.

15.4 The assets and income of the Association shall be applied solely in furtherance of its objects and no portion shall be directly or indirectly paid to its members except as bona fide compensation for services rendered or expenses incurred on behalf of the Association.

15.5 The association shall have all the powers conferred by section 25 of the Act.

## **16. REGULATIONS AND ALTERATIONS OF CONSTITUTION**

16.1 The Committee shall have power to make regulations as to matters not provided for in this constitution and to vary such regulations.

16.2 No motion for changing the constitution shall be entertained except at the Annual General Meeting or at a Special General Meeting called for that purpose, and such motion shall require to be supported by the votes of three quarters of the Full Members present and voting. Notice of such motion shall be given to the Committee at least one month before the meeting and the terms of the motion shall be stated in the circular calling for the meeting to be sent not less than fourteen (14) days before the date of the meeting.

## **17. DISSOLUTION OF THE ASSOCIATION**

Any decision to terminate the affairs of the Association shall be made first by resolution at a Special General Meeting. Such a resolution shall require to be supported by the votes of three quarters of Full Members present and voting. Before being carried into effect this resolution must be confirmed by a postal ballot in which three quarters of the Full Members vote in favour of the resolution.

In the event of the Association being dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities shall be paid and applied by the Committee at the direction of a Special General Meeting to any fund, institution or authority which is a non-profit organisation.

## **18. NOTICES**

Any notice may be served upon and any communication may be sent to any member of the Association by sending it prepaid through the post addressed to such member at their address as registered in the books of the Association. Any notice or communication shall be deemed to have been served or delivered on the second day following that on which it is posted. The accidental omission to give notice of any meeting to or the non-receipt of any notice by any member shall not invalidate the proceedings of any meeting.

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